

CONCORDIA UNIVERSITY
COMMERCE AND ADMINISTRATION FACULTY COUNCIL
MINUTES OF MEETING
January 12, 1979

PRESENT: Dean Pierre Simon, Chairman; Prof. P. Pasold, Secretary
Professors: V. Baba; G. Brink; G. Curnew; J. Democko; D. Doreen;
E. Douglas; H. Gram; M. Jamal; G. Johns; V. Kirpalani; M. Kusy;
D. MacDonald; L. McGown; C. Nathan; P. Pitsiladis; A. Riding;
H. Ripstein; C. Sandblom; F. Sbrocchi; H. Tutsch; R. Wills.
Messrs. B. Kenley; R. Martin; D. Meyer; D. Rostoker; Ms. H. Sommerville
and Mr. W. Wheeler.

I Call to Order - Closed Meeting

II

III Call to Order - Open Meeting

The Chairman called the open meeting to order at 10:05 a.m.

IV Approval of the Agenda

There was an addition to the agenda
XII (2) Seminar - January 19, 1979 (Prof. Kirpalani)

The Chairman moved that the agenda be approved as amended

Seconded by Prof. Doreen

Carried

V Approval of the Minutes of previous meeting of Faculty Council

The Secretary requested that there be a minor change to the minutes.

Page 5, IX (6) CASA. Second paragraph

Prof. Baba then asked Prof. Sandblom what proportion of the applications submitted by the Faculty, vis-à-vis the University, were funded

Prof. Sandblom responded that $\frac{1}{2}$ of the faculty's total amount of funds requested were granted, and this is quite high when compared to the entire University.

Prof. Ripstein moved that the minutes of Faculty Council of November 10, 1978 be approved as amended.

Seconded by Prof. Brink

Carried

VI

Chairman's Remarks

The regularly scheduled meeting of February 9, 1979 is cancelled as a result of the Rector's Holiday. The next meeting will be on Friday, March 9, 1979.

There were no other remarks.

VII

Question Period

There were no questions

VIII

Reports from Standing Committees

1) Graduate Studies Committee

Prof. Kirpalani remarked that at McGill University, the equivalent course to our Accountancy 599 was costing \$300 per student and it was being given under the Continuing Education Department.

At a meeting with Dean French, the Treasurer and himself, there was agreement that there should be a non-credit prerequisite for Accountancy 599 and that it be given by Continuing Education.

He then presented a new course description for Accountancy 598 (non-credit) and a new course description for Accountancy 599 (pre-requisite Accountancy 598).

The Chairman asked Prof. Kirpalani to verify the legalities of having a non-credit pre-requisite for a Core requirement.

Prof. Kirpalani agreed to look into the matter.

2) Undergraduate Curriculum Committee

Prof. Wills reported that the Committee has not as yet met for this semester.

3) Commerce and Administration Consultative Committee

Prof. Brink reported that there was a meeting of the Special Projects Committee during the Fall. There was also a meeting at which the Dean addressed the assembly.

IX

Reports from Faculty representatives on University Committees1) University Senate

The Chairman remarked that the major points of discussion were course changes, which affected Fine Arts and Engineering Faculties.

The conditions of the Vanier Library were also discussed.

2) Graduate Studies Committeea) M.B.A.

Mr. Rostoker asked the Chairman of Graduate Studies if anyone had looked into the possibility of extending Graduate courses to the Loyola Campus.

Prof. Kirpalani said that he would look into the matter. *He would look into the matter.*

There then was some concern as to whether or not there would be enough of a demand to warrant such an undertaking.

b) D.I.A.

There was nothing to report

c) Ph.D.

Prof. Pasold reported that one new student had been accepted into the programme.

There are no definite standards laid down for Phase III papers but the Ph.D. local committee is working on them now.

3) University Curriculum Co-ordinating Committee

There was nothing to report, because at this time Prof. Wills had to attend to the Registration procedures at the Norris Building.

4) Computer Science Committee

Prof. D.C. West reported that he was having difficulty attending the meetings because of the conflict with his teaching schedule. He requested that he be replaced.

Prof. Tutsch then moved that the 5 department Chairmen be empowered to appoint a representative to the Computer Science Committee, subject to the ratification by Council

Seconded by Mr. Rostoker

Carried

4) Computer Science Committee (Cont'd.)

Prof. West did remark that at the meeting of January, when the Masters of Computer Science was discussed, the Computer Science Department ensured that Commerce students would not be affected by any change(s) in the curriculum

5) Library Committee

Nothing to report

The Chairman thought it impossible that there be nothing to report. He then stated that there was a vacant position on the Senate Library Committee.

It was then moved by Prof. Douglas that Prof. Jensen be nominated to the Senate Library Committee. Should he not accept the nomination then Mr. Rostoker would be the Alternate.

Seconded by Prof. Johns

Carried

The Secretary of Senate subsequently informed Faculty Council that their representative to the Senate Library Committee had to be a faculty member. The student representative is nominated by the respective student association.

X

Business Arising from Previous Meeting1) Allocation of the Library Budget

The Chairman read excerpts from Dr. Filion's report to him. This report was as a result of the mandate given the Chairman to investigate as to the actual funds allocated to the Library and the methods used for the distribution of such funds.

Some of the highlights were:-

The Library budget during 1978/79 was \$1,200,000.

Book Budget	756,000	= 63%	
		<u>Anomalies</u>	
Finance	8,950	History	68,325
Marketing	8,575	Chemistry	57,700
Q. Methods	10,550	Biology	59,500
Management	23,850	Physics	36,000
Accountancy	<u>7,025</u>	Economics	35,000
	58,950 = 7.8%	Psychology	34,150
		English	52,400

Although Commerce has more than 25% of the student population, its book budget amounts to 5% of the total book budget for Concordia.

X

1) Allocation of the Library Budget (Cont'd.)

Prof. Kirpalani then moved that a task force be set up by the 5 department library representatives along with 2 undergraduate students (one from each campus), a graduate student, the Commerce Librarian and the Senate Library Committee representatives to review the library situation and to report back to Council in March, coming out with a report that gives very clear directives to the Dean, in order that he knows where his thrust should be.

Seconded by Mr. Rostoker

Carried2) Re-read/Re-evaluation Committee

Prof. Wills presented a modified version of his previous report, this time, because of lack of time omitting the students' input, which caused some concern.

He did assure the student representatives that before compiling a final report, he would bring it back to the Committee

Prof. Wills moved that the fee be removed from the process and the proposal go into effect temporarily. He is to report to Council in March.

Seconded by Prof. Gram

Carried3) 'Who is Doing What'

The Dean remarked that there was little response to the flyer sent out by his Office, although it was at the request of Prof. Baba that he request this information from his colleagues.

Most faculty members stated that they did not receive any such document.

The Dean agreed to re-circulate the flyer.

XI

New Business1) Teaching and Merit Evaluations

Prof. Potter did not speak on the issue because he was absent from the meeting.

The Chairman did report, that according to the Seante ruling, students must have input to faculty's evaluations. The methods of evaluation was not definite, because the instruments differ for small and large classes.

The Chairman did remark that all classes should be evaluated in order to provide one form of student input for evaluation of teaching performance

XII

Other Business

1) Honorary Degrees

The Chairman stressed the need for the faculty to recommend someone for an Honorary Degree, and he asked that the department chairmen survey their departments for input.

2) Seminar

Prof. Kirpalani appealed to Faculty to make an effort to attend the Seminar on January 19, 1979. He said that the response from the Business Community was enthusiastic.

XIII

Next Meeting

The next meeting of Council will be held on Friday, March 9, 1979 at 9:30 a.m., Sir George Williams Campus, H-769.

XIV

Adjournment

Prof. Tutsch moved that the meeting be adjourned

Seconded by Prof. Gram

Carried

The meeting adjourned at 12:15 p.m.

R. Simon, Chairman

Peter W. Pasold
P. Pasold, Secretary